**DIVISIONAL REVIEW – ACTION PLAN REPORT**

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| --- | --- |
| Divisional Review of: |  |
| Review date: |  |
| Review Coordinator: |  |
| Date report and action plan received by UPARC: |  |
| Date Action Plan last updated: |  |
| Date Action Plan progress reported to UPARC: |  |
| Web address for report: |  |

**OVERALL COMMENTS FROM THE DIVISIONAL HEAD:**

**[INSERT]**

**ACTIONS TAKEN AS A RESULT OF RECOMMENDATIONS IN REVIEW REPORT**

**NOTE: Please include reference to the relevant paragraph within the review report for the purposes of providing some background / context to the actions. This will be particularly helpful for UPARC when they consider the action plan and its progress.**

***Section 1: The Review Panel recommended to the Division the following:***

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| **THEME (e.g. Partnership Working) Reference: action 1.2.2, 1.3.2…etc** |
| * 1. **[INSERT RECOMMENDATION FROM REVIEW REPORT]**   **[INSERT CONTEXT FROM REVIEW REPORT THAT RELATES TO THIS RECOMMENDATION]** |
| **Action:**  **Date of implementation:**  **Status /progress to date:**  **Lead:** |
| **1.2** |
| **Action:**  **Date of implementation:**  **Status /progress to date:**  **Lead:** |
| **1.3** |
| **Action:**  **Date of implementation:**  **Status /progress to date:**  **Lead:** |
| **1.4** |
| **Action:**  **Date of implementation:**  **Status /progress to date:**  **Lead:** |
| **1.5** |
| **Action:**  **Date of implementation:**  **Status /progress to date:**  **Lead:** |
| **Comments from the Division** |

***Section 2: The Review Panel recommended to the Registrar the following:***

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| **THEME (e.g. Communication) Reference: action 1.2.2, 1.3.2…etc** |
| **2.1 [INSERT RECOMMENDATION FROM REVIEW REPORT]**  **[INSERT CONTEXT FROM REVIEW REPORT THAT RELATES TO THIS RECOMMENDATION]** |
| **Action:**  **Date of implementation:**  **Status /progress to date:**  **Lead:** |
| **2.2** |
| **Action:**  **Date of implementation:**  **Status /progress to date:**  **Lead:** |
| **2.3** |
| **Action:**  **Date of implementation:**  **Status /progress to date:**  **Lead:** |
| **2.4** |
| **Action:**  **Date of implementation:**  **Status /progress to date:**  **Lead:** |
| **Comments from the Registrar** |

***Section 3: The Review Panel recommended to the University the following:***

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| **THEME (e.g. IT) Reference: action 1.2.2, 1.3.2…etc** |
| **NAME OF DIVISION/UNIT/OFFICE**  **3.1** |
| **Action:**  **Date of implementation:**  **Status /progress to date:**  **Lead:** |
| **NAME OF DIVISION/UNIT/OFFICE**  **3.2** |
| **Action:**  **Date of implementation:**  **Status /progress to date:**  **Lead:** |
| **NAME OF DIVISION/UNIT/OFFICE**  **3.3** |
| **Action:**  **Date of implementation:**  **Status /progress to date:**  **Lead:** |
| **NAME OF DIVISION/UNIT/OFFICE**  **3.4** |
| **Action:**  **Date of implementation:**  **Status /progress to date:**  **Lead:** |